

## JOB DESCRIPTION

<b>Job Title:</b>	Prefect
<b>Responsible to:</b>	Head of Years / Assistant Head Teacher (KHE) / Head Teacher (DWT)
<b>Role:</b>	A large part of the Prefect role is to act as a role model to other pupils, showing respect and loyalty to Woodlands School and be the best representation for the school. The Woodlands School ethos is to be Aspirational, Resilient and to make the most of all the Opportunities on offer, with all three leading to Excellence. All prefects must show and represent this in your everyday life in the community and in school.
<b>Personal Skills / Qualities:</b>	The role of Prefect requires skills in public speaking, communication, alongside working as part of and leading a team. You are expected to have excellent attendance & punctuality, and be a role model to all other pupils. You should demonstrate the ability to be responsible, reliable, innovative, and willingness to contribute to the school and wider community.
<b>Applications:</b>	Applications are made in the Autumn-Spring term of Year 10 using the attached application form and sent to the Assistant Head Teacher for Cultural Capital. If your application is successful you will be interviewed by a member of SLT or other senior staff member.
<b>Positions:</b>	There are 25-30 positions available (4 of these will be taken by the Head Boy & Girl, as well as the Deputy Head Boy & Girl). Positions are only available to Year 10 pupils.

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### Responsibilities / Duties

- Continue to have an attendance and punctuality record above 98%.
  - Act as a role model to others around the school.
  - Consistently uphold and demonstrate the AROE ethos.
  - Attend and support at all Parents Evenings (Year 7-10).
  - Attend and support with any Open Evenings.
  - Support the HOY with additional duties around the school when required.
  - Carry out lunch and break time duties around the school.
  - Work with the JLT and other staff members to deliver assemblies.
  - Work with the House Captains in each year group to organise House Events.
  - Act as mentors / buddies to other pupils.
  - Attend regular meetings with the HOY & AHT.
  - Support in coordinating Y11 celebration events (Leavers' assembly / Yearbook).
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## Salary

- 50 'Aspiration' ePraise points per half term.

## **Prefect Pupil Agreement:**

I have read the job description for the role and I agree to carry out the duties to the best of my ability. I understand that if I do not carry out the duties asked of me, or my conduct in and/or around school is poor, I forfeit the right to this role.

Sign:

Print Name:

Date:

